



MAU TEA MULTIPURPOSE COOPERATIVE SOCIETY LTD

28th November, 2022

TO: All Interested Stores Suppliers & Service Providers

Dear All,

RE: STORES ORDERS/SERVICE PROVIDERS – 2023/2024

Mau Tea Multipurpose Co-operative Society Limited situated 10 Km east of Kericho Town along the Kericho/Nakuru highway wishes to pre-qualify stores suppliers and Service Providers for Season 2023/2024. Applications are invited from interested and eligible suppliers/contractors to undertake the attached listed jobs. Current Suppliers and Contractors who wish to continue to engage with us **must** also apply. Pre-qualification forms may be obtained from Mau Tea Procurement Office.

Please note that applicants must be registered on iTax and have an ePIN to qualify for consideration.

Completed Pre-qualification forms in plain sealed envelopes with the appropriate category and code clearly marked **“PRE-QUALIFICATION OF SUPPLIERS/CONTRACTORS”** should be addressed to: -

The Chief Executive Officer
Mau Tea Multipurpose Co-operative Society Limited
P.O. Box 377-20200,
KERICHO

and be deposited in the Tender Box at Main Office, reception area on or before Saturday 17th December, 2022

Mau Tea reserves the right to accept or reject any application in whole or in part and is not obliged to give any reason thereof.

Successful applicants will be contacted on the 1st week of January, 2023.

Yours faithfully,

J.K. Ronoh
Chief Executive Officer (For & on behalf of Mau Tea Multipurpose Co-operative Society Ltd)

Directors: J.Sang, EBS, (Chairman); E.Koskei (V/Chairman); P.Langat (Secretary); J.Bengat (Treasurer); J.Langat (Director); J.Talam (Director); Amb. J.Terer (Director); Hon. J.Terer (Director); W.Kilele (Director)
SUPERVISORY BOARD: Susan R. (Chairperson S/B); A. Langat (Secretary S/B); E. Mutai (Member)

Postal Address: P.O Box 377-20200, Kericho, Kenya.
Physical Address: 10 km East of Kericho Town along the Kericho-Nakuru highway.
Telephone: +254 (020)2383123
E-Mail: info@mautea.co.ke



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LIST OF SUPPLIES/CONTRACTED JOB FOR 2023-2024

S/No.	CATEGORY	CODE	SUPPLIES/CONTRACT JOB TITLE
1.	TEA ESTATE	001	Contract Tea Plucking/Harvesting
		002	Contract on Green Leaf Transport from the Field.
		003	Contract Pruning of Tea – Manual/Mechanical
		004	Contract Making of Green Leaf Sacks
		005	Contract Weeding – Manual/Chemical
		006	Contract Road Maintenance
		007	Contract Lawn Mowing Services
		008	Contract Planting of Tea and Trees Seedlings
		009	Contract of Eucalyptus Harvesting for Factory Firewood
		010	Supply of Farm Implements
		011	Supply of NPK Fertilizer for Mature/Immature Tea
		012	Supply of seed oats
		013	Supply of Chemicals for Portable water Treatment
		014	Supply of PPEs to Employees – Plucking Capes
		015	Tea and Tree Nursery activities – Poly-pots, Sheeting & Shade Net
		016	Welfare i.e. Bar Soaps, Sugar, Unga Ngano & Cooking Oil
2.	FACTORY	001	Supply of Factory Machinery & Spare Parts
		002	Supply of Electrical Materials
		003	Supply of Factory Protective Clothing (PPEs)
		004	Supply of QC Tasting Sets
		005	Supply of Poly-Bags c/w Liners for Made Tea Sec. Grades
		006	Supply of Cartons according Provided Specifications
		007	Supply of Multiwall Tea Sacks – 2 Ply as per Specifications
		008	Supply of Reels & Laminates for Packing Local Sales Teas
		009	Supply of Factory Equipment
		010	Supply of Timber for Making Pallets
		011	Supply of Chemicals for Lagoon & Ablution Block Treatment
		012	Supply of Polybags without Liners for FDS
		013	Supply of 0.5 – 4 Kg Sample Bags
		014	Supply of Fuel (Diesel & Super Petrol)
		015	Supply of Oil and Lubricants
		016	Supply of Boiler and Factory Cleaning Chemicals
3.	SERVICES	001	Motor Rewinding – Geared/Induction of different HP
		002	Calibration and Maintenance of Factory Equipment
		003	Engineering Services
		004	Made Tea Transport Services to Mombasa
		005	Analysis of Tea, Portable Water, Footbath and Effluent
		006	Supply and Services of Fire Fighting Equipment
		007	Branding and Printing Services



4.	OFFICE	001	Supply of Office Equipment, Stationery & Printing
		002	Supply of Office Tables, Chairs and Shelves
5.	OUTREACH	001	Contract on Green Leaf Transport from Farmers
6.	MOTOR VEHICLES	001	Motor Vehicles Spare Parts for Lorries, Pick-ups and Tractors
		002	Tyres for Motor Vehicles i.e. Tractors, Lorries, Pick-ups
7.	MECHANICAL HARVESTING	001	All types of Accessories, Blades, Bearings, Bolts, Washers, Rings, Pistons, Gaskets, Crank Cases, Pulleys, Screws etc.

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MAU TEA MULTIPURPOSE COOPERATIVE SOCIETY LTD

SUPPLIERS/CONTRACTORS PRE-QUALIFICATION FORM – 2023/2024

1. DETAILS OF JOB APPLIED FOR:

CATEGORY REF:

FORM NO.

2. BUSINESS/ENTITY NAME (Limited Liability/Business)

Name

Address

Tele/Cell Phone.....

(Certified Copies of Registration Certificate, KRA PIN MUST be attached)

BANK DETAILS

Bank Name Branch

Account Name Account No.

DETAILS OF PRINCIPLE(S)/DIRECTOR(S)

Name (in full) Nationality

Contact Address Tel/Cell Phone

ID/Passport No.

Name (in full) Nationality

Contact Address Tel/Cell Phone

ID/Passport No.

CURRENT CLIENTS (List along with their contact details)

	<u>Company</u>	<u>Business Contact</u>	<u>Product Supplied</u>
1.			
2.			
3.			
4.			
5.			

INTEREST IN THE BUSINESS

Is there any person(s) in Mau Tea M.C.S. Ltd with interest in the Business Organization?
(Yes/No)

Provide details if the answer is YES
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ANY OTHER IMPORTANT INFORMATION NOT INCLUDED ABOVE

(To be filled in by an applicant who feels that certain important information is not included above)

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TERMS AND CONDITIONS OF PAYMENT

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DECLARATION BY APPLICANT

I wish to declare that the above information is true to the best of my knowledge and believe and that we are ready and willing to comply with Society Certification standards and ready to be subjected to regular audit.

.....
FULL NAMES	SIGNATURE	DATE

For & On behalf of:
Company/Business Name

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